



# 1<sup>st</sup> UNWTO Conference on Accessible Tourism in Europe

San Marino, 19-20 November 2014

SM/Accessible Tour. / Info. Note No 1  
Madrid, 12 August 2014

## General Information Note No 1

### 1. Place and dates of the Congress

The World Tourism Organization and the Government of the Republic of San Marino are jointly organizing the 1st UNWTO Conference on Accessible Tourism in Europe (hereafter referred to as the "Conference"), scheduled to take place in San Marino on **19-20 November 2014**.

The Conference will take place at Kursaal Congress Centre, Viale J.F. Kennedy, 17 – 47890, San Marino, Republic of San Marino, ([www.cvb.sm/en](http://www.cvb.sm/en); [www.centrocongressisanmarino.sm/online/en/home.html](http://www.centrocongressisanmarino.sm/online/en/home.html)). The opening ceremony will take place at Kursaal Congress Centre on Wednesday **19 November 2014, at 09:30 a.m.**

### 2. Contact information of the Organizing Committee

UNWTO	Government of San Marino
<b>Ms. Marina Diotallevi</b> Programme Manager Ethics & Social Responsibility	<b>Mr. Mauro Maiaini</b> Head of International Relations Department of Tourism
<b>Mr. Igor Stefanovic</b> Ethics & Social Responsibility	<b>Ms. Franca Rastelli</b> Marketing Department San Marino Tourism Board
Tel.: +34 915678171/72 E-mail: <a href="mailto:ethics@unwto.org">ethics@unwto.org</a>	Tel.: +378 0549 885431 <a href="mailto:info@sanmarinoaccessibletourism.com">info@sanmarinoaccessibletourism.com</a>

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World Tourism Organization (UNWTO) – A Specialized Agency of the United Nations

### **3. Replies to invitations**

The Governments or other bodies and individuals invited by the letter of the Secretary-General of UNWTO and Minister of Tourism of the Republic of San Marino are kindly requested to **pre-register online**, by completing the registration form available at [www.sanmarinoaccessibletourism.com](http://www.sanmarinoaccessibletourism.com), no later than 24 October 2014.

### **4. Registration on the spot**

**The registration desk** will be located at Kursaal Congress Centre (Ground Floor – Main Entrance) on the day of the Conference and will be open from 8:00 a.m. on 19 November. The access to the Conference to those delegates who have **not previously registered online** and received the corresponding confirmation **cannot be guaranteed**.

**Identification badges** will be issued on the spot. Participants are requested to wear their identification badges throughout the Conference in the areas reserved for the meetings and all social events.

### **5. Status of participants**

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All participants of the Conference shall have the right of unimpeded entry into and exit from the Republic of San Marino. The Republic of San Marino undertakes to urge Italian Authorities to issue, upon request by the interested individuals, the necessary visas required to enter Italy.

### **6. Entry formalities**

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The entry into the Republic of San Marino from within Italy is not a subject to any border control between the two countries. However, participants may apply for a visa to enter Italy, if required by the latter. The following website provides detailed and updated information in this regard:

[http://www.esteri.it/MAE/EN/Ministero/Servizi/Stranieri/IngressoSoggiornoInItalia/Visto\\_ingresso/default.htm](http://www.esteri.it/MAE/EN/Ministero/Servizi/Stranieri/IngressoSoggiornoInItalia/Visto_ingresso/default.htm).

The Italian consular authorities will issue visas to delegates attending the 1st UNWTO Conference on Accessible Tourism in Europe at the corresponding Embassies/ Consulates of Italy, according to the legislation of the European Union.

#### **Countries whose citizens are exempt from the visa requirement for short stays:**

Nationals of the following countries **do not require a visa** for visits to Italy up to a maximum of 90 days, for tourism, meetings & conferences, business, or sports events and study purposes:

**Albania, Andorra, Antigua and Barbuda, Argentina, Australia, Bahamas, Barbados, Bosnia-Herzegovina, Brazil, Brunei, Canada, Chile, Costa Rica, Croatia, El Salvador, Former Yugoslav Republic of Macedonia (FYROM), Guatemala, Honduras, Hong Kong, Israel, Japan, Malaysia, Macao, Mauritius, Mexico, Monaco, Montenegro, New Zealand, Nicaragua, Northern Marianas, Panama, Paraguay, Saint Kitts and Nevis, Serbia, Seychelles, Singapore, South Korea, Taiwan, United States, Uruguay, Venezuela.** The exemption from visa obligation for citizens of Taiwan is applied exclusively to holders of passports with identity card number included.

Citizens of **Albania, Bosnia-Herzegovina, Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Serbia** are exempt from visa obligation only if the passport contains biometric data.

This does not apply to citizens of **Serbia** holding passports issued by the Serbian Coordination Directorate (“Kordinaciona uprava”). Nationals of **the Holy See** and **Switzerland** do not require visas in any case.

### List of countries whose citizens are subject to the visa obligation:

Nationals bearing ordinary passports of the following countries/regional configurations are **subject to visa obligations**:

Afghanistan, Algeria, Angola, Armenia, Azerbaijan, Bahrain, Bangladesh, Belarus, Belize, Benin, Bhutan, Bolivia, Botswana, Burkina Faso, Burundi, Cambodia, Cameroon, Cape Verde, Central Africa, Chad, China, Colombia, Comoro Islands, Congo, Congo (Democratic Republic of), Cuba, Djibouti, Dominica, Dominican (Republic), East Timor, Ecuador, Egypt, Equatorial Guinea, Eritrea, Ethiopia, Fiji, Gabon, Gambia, Georgia, Ghana, Granada, Guinea, Guinea Bissau, Guyana, Haiti, India, Indonesia, Iran, Iraq, Ivory Coast, Jamaica, Jordan, Kazakhstan, Kenya, Kiribati, Kosovo, Kuwait, Kyrgyzstan, Laos, Lebanon, Lesotho, Liberia, Libya, Madagascar, Malawi, Maldives, Mali, Marshall Islands, Mauritania, Micronesia, Mongolia, Morocco, Mozambique, Myanmar, Namibia, Nauru, Nepal, Niger, Nigeria, North Korea, Oman, Pakistan, Palau, Palestinian National Authority, Papua-New Guinea, Peru, the Philippines, Qatar, Russia, Rwanda, Saint Lucia, Saint Vincent and the Grenadines, Solomon, Sao Tome and Principe, Saudi Arabia, Senegal, Sierra Leone, Somalia, South Africa, Sri Lanka, Sudan, Suriname, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Togo, Tonga, Trinidad and Tobago, Tunisia, Turkey, Turkmenistan, Tuvalu, Uganda, Ukraine, United Arab Emirates, Uzbekistan, Vanuatu, Vietnam, Western Samoa, Yemen, Zambia, Zimbabwe.

## 7. Access to the Republic of San Marino

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The Republic of San Marino is located in central Italy, at the distance of 10 km from the Adriatic Sea. The country has only road connections with Italy.

### By plane

Several airlines operate direct flights from major European airports to the BOLOGNA AIRPORT (BLQ) which is the most serviced airport in the vicinity of the Republic of San Marino. The international airport of RIMINI-SAN MARINO (RMI) operates only charter flights.

Journey time from the different airports to the Republic of San Marino:

Rimini–San Marino “Federico Fellini” Airport, 25 km distance [www.riminiairport.com](http://www.riminiairport.com)

Ancona “R. Sanzio” Airport, 130 km distance - [www.ancona-airport.com](http://www.ancona-airport.com)

Bologna “G. Marconi” Airport, 132 km distance - [www.bologna-airport.it](http://www.bologna-airport.it)

### By train

There are quick and regular rail connections to Rimini railway station from all major Italian cities. For information and time schedules please visit: [www.trenitalia.com](http://www.trenitalia.com) or [www.italotreno.it](http://www.italotreno.it). There are hourly public bus services to San Marino from Rimini railway station. (45 min.). For time schedules, please visit: <http://www.bonellibus.it> and <http://www.benedettinispa.com/autolinee/rimini-san-marino.html>.

(No wheelchair facilities).

## By car

From Rimini, take A14 highway, exit “Rimini Sud” and then follow direction for “Repubblica di San Marino” (21 km distance).



## 8. Welcome at the airport and transfers

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Participants will be offered, on arrival and departure, a **complimentary shuttle service between the airports of Bologna and Rimini and Rimini Railway station and the official hotels** of the Conference. There will be representatives of the host country with sign boards with name and logo of the Conference.

To enable the San Marino authorities to properly organize the welcome and shuttle services, **participants must complete and submit the online registration form ([www.sanmarinoaccessibletourism.com](http://www.sanmarinoaccessibletourism.com)) indicating their arrival and departure information and their accommodation details, before Friday, 24 October 2014.** Otherwise, participants will be responsible for their own transfer arrangement.

## 9. Accommodation

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The Organizing Committee of the 1st UNWTO Conference on Accessible Tourism in Europe has selected and pre-reserved a determined number of rooms at **specially negotiated rates** (see below) in various hotels.

Rooms will be blocked for the delegates at these hotels **until 24 October 2014**, which is the registration deadline. **Accommodation availability cannot be guaranteed after this date.** The official hotels listed below are connected to the Conference venue by **free and accessible shuttle service**.

- **Grand Hotel San Marino – 4\*:** Viale A. Onofri, 31 – San Marino (600 m. from the Conference Centre)
- **Hotel Titano – 4\*:** Contrada del Collegio, 31 – San Marino (900 m. from the Conference Centre)
- **Hotel Cesare – 4\*:** Salita alla Rocca, 7 – San Marino (1000 m. from the Conference Centre)
- **Grand Hotel Primavera – 4\*:** Via L. Cibrario, 22 – Borgo Maggiore (2 km. from the Conference Centre)
- **Best Western Palace Hotel – 4\*:** Via 5 Febbraio – Serravalle (8 km. from the Conference Centre)
- **Hotel Joli – 3\*:** Viale F. d'Urbino, 38 – San Marino (400 m. from the Conference Centre)
- **Hotel Silvana – 3\*:** Via del Serrone, 17 – San Marino (1 km. from the Conference Centre)
- **Hotel Il Monte – 3\*:** Via 4 Giugno, 2 – Serravalle (11 km. from the Conference Centre)

### Rates:

<b>HOTEL 4*</b>	<b>Single</b>	<b>Twin/Double room</b>
Standard	€ 80,00	€ 110,00
Superior	€ 99,00	€ 130,00
<b>HOTEL 3*</b>	<b>Single</b>	<b>Twin/Double room</b>
Standard	€ 60,00	€ 85,00
Superior	€ 75,00	€ 115,00

**A limited number of accessible rooms is available at the selected hotels.** Delegates are advised to **book early** in order to ensure a room that meets all their requirements. Please click **here** ([www.sanmarinoforall.com](http://www.sanmarinoforall.com)) in order to see the characteristics of the accessible rooms (certified by V4A Inside, [www.v4ainside.com](http://www.v4ainside.com))<sup>1</sup>.

Please make your reservation at <http://www.sanmarinoaccessibletourism.com/default.asp?id=402>.

Those delegates requesting a specific room type, a standard accessible or adapted room, are kindly requested to make their arrangements directly through Consorzio San Marino 2000 by phone at 00 378 0549 995031, or by **e-mail** at [reservation@sanmarinoaccessibletourism.com](mailto:reservation@sanmarinoaccessibletourism.com), specifying the hotel of their preference, the accessibility room requirements, as well as the arrival and departure dates.

### **Applicable Taxes on room rates**

A 3% service tax will be applied for direct payments in hotels. The service tax is included if the reservation is paid directly through the reservation website created for the Conference.

### **10. Languages of the Congress**

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The working language of the Conference will be English and Italian. There will be simultaneous interpretation from English to Italian and vice versa. Subtitles will be provided in Italian and English.

### **11. Internet access**

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Free Internet connection will be made available to participants within the venue.

### **12. Accessibility of venues for persons with disabilities**

For general information on accessibility ( in San Marino please visit [www.sanmarinoforall.com](http://www.sanmarinoforall.com))

For specific information on individual facilities please visit the corresponding websites:

**Kursaal Congress Centre ([www.centrocongressisanmarino.sm/on-line/en/home.html](http://www.centrocongressisanmarino.sm/on-line/en/home.html))**

**Public Palace (<http://tiny.sm/ry>)**

**State Museum ([http://www.museidistato.sm/Museo\\_trad/index.htm](http://www.museidistato.sm/Museo_trad/index.htm))**

**Basilica of Saint Marinus (<http://tiny.sm/00c>)**

**Hotels and Restaurants ([www.sanmarinoforall.com](http://www.sanmarinoforall.com); [www.sanmarino2000.sm](http://www.sanmarino2000.sm))**

### **13. Universal Accessibility Exhibit**

San Marino authorities will **provide a small exhibit room**, adjacent to the conference venue within the Kursaal Congress Centre, on Wednesday **19 November 2014**, for those delegates who wish to promote their projects of universal accessibility in tourism and are unable to intervene in the conference as speakers.

For more information **please contact the organizers** at [info@sanmarinoaccessibletourism.com](mailto:info@sanmarinoaccessibletourism.com)

<sup>1</sup> V4AInside represents a **technological and organizational innovation** in the process of collection and processing of accessibility data, facilities and tourist interest in cultural tourism



## **14. Social programme and technical visits**

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### **Thursday, 20 November**

#### **Technical visit**

- 9:30 Departure from the hotels
- 10:00 Guided visit of the Old Town Centre (Public Palace, State Museum and Basilica of San Marino)
- 12:00 Aperitif at “Casa di Fabbrica” Museum of The Peasant Society and Traditions of the Republic of San Marino.
- 13:00 Lunch at Restaurant “Cesare”
- 15:00 Return to the hotels

Participants who wish to take part in the **technical visit of San Marino** are requested to indicate so **before 24 October 2014**, in the online participation form, available at: [www.sanmarinoaccessibletourism.com](http://www.sanmarinoaccessibletourism.com).

## **15. Practical information**

- **Local currency and exchange rates:** The official currency of San Marino is Euro (EUR). The exchange rate applicable in August 2014 is approximately 1,24 USD to 1 EUR.
- **Banks** are open Monday to Friday approx. From 8:30/13.00- 14.30/15:35. ATMs (cash machines) are also widely available around the city and shops accept major credit cards.
- **Weather:** San Marino has Mediterranean climate. In November, the average maximum temperature is 13 °C and the average minimum is 5 °C. It may rain.
- **Official language:** Italian
- **Local time in San Marino:** GMT +1
- **Electricity:** Electric power in San Marino is 220 volts, 50 hertz alternating current. Outlets take plugs with two round pins. In any case, most hotels have adaptors for different plug types. Please make sure that the electrical devices you will be using (computers, mobile phone chargers, electric shavers...) are suitable for this voltage, otherwise transformers or batteries are advisable.
- **Health requirements and precautions:** No vaccinations are required to enter San Marino.
- **Medical services:** San Marino has good hospital services and a medical emergency centre. The venue of the meeting will have a medical service available on the spot.
- **Optional tours:** There will be a Consorzio San Marino 2000 travel service desk at the Kursaal Congress Centre for those delegates who wish to book optional tours. (see Annex 1).

## 16. Tourist information

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**About San Marino:** [www.visitsanmarino.com](http://www.visitsanmarino.com)

**On accessible tourism in San Marino:** [www.sanmarinoforall.com](http://www.sanmarinoforall.com)

**About Accommodation in San Marino**

[www.sanmarino2000.sm](http://www.sanmarino2000.sm)



## **Annex 1. Optional tours**

### **Consorzio San Marino 2000**

Contact person: Anna Lisa Ciavatta

Tel.: +378 0549 995031

E-mail: [info@sanmarino2000.com](mailto:info@sanmarino2000.com)

#### **RIMINI half day tour** (wheelchair friendly tour)

Rimini, less than half an hour from San Marino, is a Roman city, not just any, but one of the most important cities of ancient Rome. After initially a strategic colony, it is elevated to the status of municipium in 90 BC and became a thriving city of the Roman Empire. She had a great forum (Piazza Tre Martiri) and two main areas, the cardo maximus (Via Garibaldi and Via IV Novembre) and decumanus maximus (Corso d'Augusto). But also a large amphitheater always packed (only the Colosseum had larger dimensions) and two triumphal monuments, Tiberius Bridge and the Arch of Augustus.

#### **SAN LEO half day tour**

The silence and serenity of the 9<sup>th</sup> century Pieve (parish church) reigns throughout San Leo, even in the hearth of town, birdsongs is the loudest noise. Walk from the town square, past shops selling the sculpture and paintings of this City of Art, along flower-lined lanes to a garden of remembrance surrounded by an unforgettable panorama of valleys and hillsides. Above all towers and the mighty castle where the alchemist Count Cagliostro was imprisoned until his death.

#### **RAVENNA full day tour** (wheelchair friendly tour)

Ravenna is a top quality jewel case of art, history and culture. Ravenna is the city of mosaics and has been included in the UNESCO World Heritage List. This form of art not only was born here but it found here its highest expression in a mixture of symbolism and realism, Roman and Byzantine influences and today this ancient knowledge lives again in the hands of students and craftsmen.

#### **URBINO full day tour**

Urbino is visible from miles around, the spires and turrets of its fairytale ducal palace crowning the hill on which this ancient university city has sat for so many centuries, dominating a magnificent panorama of green hills and towering mountains. The capital of Montefeltro dynasty, the great rivals of Malatesta, Urbino was also the birthplace and early home of incomparable painter Raphael, and the ducal palace houses one of the world's great art collections, including masterpieces by Raphael, Titian and Piero della Francesca.